



Newland School for Girls

COVID-19: Outbreak Management Plan 2021-22

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1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance from step 4](#), published by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), director of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances:

- To help manage a COVID-19 outbreak within the school
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)

2. Testing

Students

All pupils will be tested on their return to school, twice, three to five days apart.

Wednesday, September 8 th	Test 1	Y7 & Y11
Thursday, September 9 th	Test 1	Y10 & Y9
Friday, September 10 th	Test 1	Y8
Monday, September 13 th	Test 2	Y7 & Y11
Tuesday, September 14 th	Test 2	Y10 & Y9
Wednesday, September 15 th	Test 3	Y8

Students will be invited into school at a set appointment time and await their result outside before they are able to join normal classes.

After test 2 students will resume **home testing** until the end of September at the earliest.

Staff

Staff will be requested to conduct a **home test** the evening before their return to school. Home testing will resume for all staff until the end of September at the earliest.

PCR tests will be requested for all identified close contacts. Staff nor student will be required to self isolate when identified as a close contact. Additional home test kits will be provided for daily testing if identified as a close contact.

3. Face coverings

Students, staff and visitors who are not exempt from wearing a face covering:

- Will be asked to keep on or put on a face covering when arriving at school and moving around indoors in places where social distancing is difficult to maintain, such as in communal areas of corridors, queuing for lunch or on the school bus. No student will be penalized or requested to remove their mask when it is not recommended.

And/or:

- Will be asked to wear a face covering in classrooms or during activities, unless social distancing can be maintained or a face covering would impact on the ability to take part in exercise or strenuous activity

4. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

5. Other measures

If recommended, we will limit:

- Residential educational visits
- Sport competitions
- Open days
- Parent Consultation Evenings
- Transition Activities including Sports Festivals and Sport Leadership activities in school
- Parental Meetings
- Live performances
- In-school events in which students of different years mix

- In-school events delivered by external providers

If recommended, we will reintroduce:

- Bubbles, to reduce mixing between groups.

Year Group	Gate Entry/Exit	Gate Entry Time	Exit time
Y7	Front West Gate	8.30	3.05
Y8	Front Doors	8.35	3.00
Y9	Back Gate nearest school	8.30	3.00
Y10	Front Gate by The Lodge	8.35	3.05
Y11	Back Gate nearest Inglemire	8.35	3.10

Year Group	Break Time	Lunch Time	Location
Y7	9.50	11.30	Cafe
Y8	10.45	12.30	Cafe
Y9	9.50	12.00	Triton
Y10	10.45	12.30	Triton
Y11	10.15	12.00	Cafe

Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

6.1 Eligibility to remain in school

In the first instance, we will stay open for:

- Vulnerable pupils including SEN
- Children of critical workers
- Year 10 and 11 pupils
- Any other pupils due to take external exams this academic year

If further restrictions are recommended, we will stay open for:

- Vulnerable pupils including SEN
- Children of critical workers

6.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school. All lessons will be delivered live via google meet. Your daughter will have google meet invites in her google calendar. All work will be uploaded onto her google classroom. Each subject will have a google classroom, including personal development.

6.2i Free School Meals

The school will continue to provide vouchers for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines.

6.3 Breakfast

The Café will re-open and be open for all students from 8.30am. If bubbles are re-introduced there will be no breakfast and toast will be provided for all students free of charge at their individual break time.

6.4 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a DSL or deputy DSL on site wherever possible. If not the Headteacher or deputy headteacher will be in attendance and will subsume the role of DSL in their absence.

All vulnerable and SEN students who are not in attendance at school will be contacted at minimum, once per week, to ensure all is well and school will remain in support of those students and families during any attendance restrictions.

6.5 Attendance Monitoring

All students attendance either in school or remote will be monitored. All students who do not logon will be contacted. Laptops and internet dongles are provided free of charge and we expect all students to engage with their online schooling.

7 Fire Muster Points

We may have to re-introduce different gates of entry for fire muster points.